



# ADMIN TEAM



## Leadership

The CIRES Senior Management Team (SMT) is part of the institute's leadership structure, along with the Executive Committee and Fellows. SMT works with the CIRES Director to navigate the inevitable complicated issues that arise for a large institute embedded in a world-class research university (CU Boulder), serving a critical national science organization (NOAA) and other sponsors. The SMT includes the directors of communications, finance, HR and IT, the Associate Director for Science, and the Associate Director of CIRES. The team strives continually to put the needs of the CIRES community at the forefront, with a focus on minimizing the administrative burden on CIRES researchers, ensuring our science has room to thrive.

**Directors: Waleed Abdalati, Maggie Tolbert, Christine Wiedinmyer**

Waleed Abdalati, Director



Maggie Tolbert, Associate Director



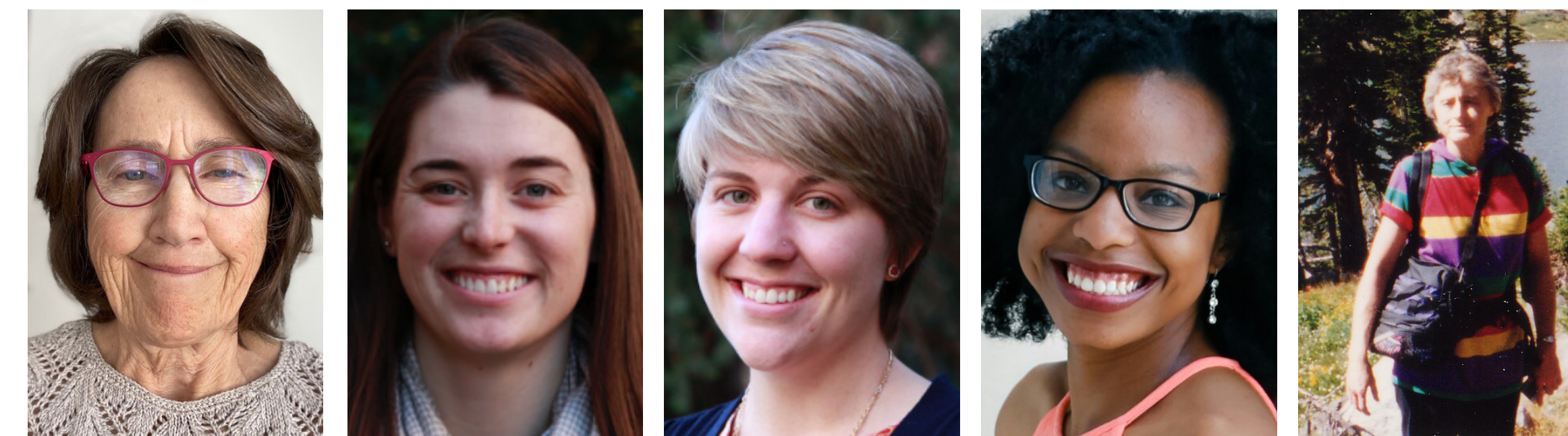
Christine Wiedinmyer, Associate Dir. for Science



Lornay Hansen, Executive Assistant



Annie Fudale Andy Wang Jenny Bell Laura Burfield Marc Cloninger



Peg Delaney Meghan Henderson Nikki Joy Cayla Jones Nan Regnier



Gabby Rushing Kelly Sloan Rebecca Stosmeister Dawn Williams Lin Yang



Angela Knight, Director Christen Cousins Janet Garcia Lucia Harrop



Emily Hinga LuAnn Line Jasmine Moore Jimena Ugaz

## Finance

The finance team provides post-award services to help researchers effectively manage and spend funding appropriately from sponsored projects, general funds, gift funds, and service centers. We also work with OCG, CCO, and other CU central offices on all aspects of your work listed below.

**Director: Annie Fudale**  
[INSIDECIRES.COLORADO.EDU/FINANCE/](mailto:INSIDECIRES.COLORADO.EDU/FINANCE/)

POST-AWARD ADMINISTRATION (no-cost extensions, budget revisions, etc.)

SALARY ASSIGNMENTS, SPENDING PLANS, ACCOUNT RECONCILIATION

PURCHASING

TRAVEL APPROVALS & REIMBURSEMENTS

PROPERTY (EQUIPMENT) & INVENTORY MANAGEMENT

## Proposals

The CIRES Proposals Team provides pre-award research administration support and coordination and assistance in navigating the regulations and policies for many types of research agreements and export controls.

**Director: Teddy De Maria**  
[INSIDECIRES.COLORADO.EDU/FINANCE/](mailto:INSIDECIRES.COLORADO.EDU/FINANCE/)

PROPOSALS (budgeting, documentation, guidance, submissions)

DEPA REQUIREMENTS AND IP ISSUES

INTERNATIONAL EXPORT, ACTIVITIES AND SHIPPING

NON-DISCLOSURE AGREEMENTS

PERMITS FOR RESEARCH EXPEDITIONS

COORDINATION OF EXTERNAL RESEARCH AGREEMENTS



Ted DeMaria April LaLiberte Paige Cozort



Grant Krick Aly Nahum Lisa Tedesco



Diana Vidal Cameron Walker

## Human Resources

The CIRES Human Resources Team supports all CIRES employees with your HR needs to help make CIRES an employer of choice.

**Director: Angela Knight**  
[CIRESHR@COLORADO.EDU](mailto:CIRESHR@COLORADO.EDU)

RECRUITING, HIRING, AND ONBOARDING

TRAINING AND DEVELOPMENT

PROMOTIONS (CAREER TRACK)

PERFORMANCE MANAGEMENT (ASAS, COACHING)

ASSISTANCE WITH VISAS

ADDRESSING PERFORMANCE/ BEHAVIORAL CONCERNS

PAYROLL

STUDENT, TEMPORARY AND RETIREE EMPLOYMENT

## Diversity & Inclusion

The CIRES D&I program works to attract and support diverse prospective students and employees, and to build a culture of inclusion.

RECRUITING

TRAINING AND SUPPORT ON D&I TOPICS

MONITORING THE STATE OF D&I AT CIRES

REVIEW OF STATEMENTS, JOB ADS AND OTHER DOCUMENTS

ONE-ON-ONE AND GROUP SUPPORT FOR D&I INTERESTS

EVALUATION

## IT & Operations

CIRES IT & Operations Team members support you and your research by providing professional support, technology management, event coordination, shipping and receiving, and providing you solutions to focus on your research, not the logistics.

**Director: Nate Campbell**

GENERAL IT SUPPORT

STORAGE AND SERVER DESIGN/SETUP/SUPPORT

RESEARCHER AND GROUP RESEARCH WEBSITES

AV/WEBINAR MANAGEMENT AND SUPPORT

POSTER PRINTING

VIRTUAL MACHINE MANAGEMENT

EVENT COORDINATION

INTERNATIONAL & DOMESTIC SHIPPING / RECEIVING

### The IT Team

[CIRESIT@COLORADO.EDU](mailto:CIRESIT@COLORADO.EDU)



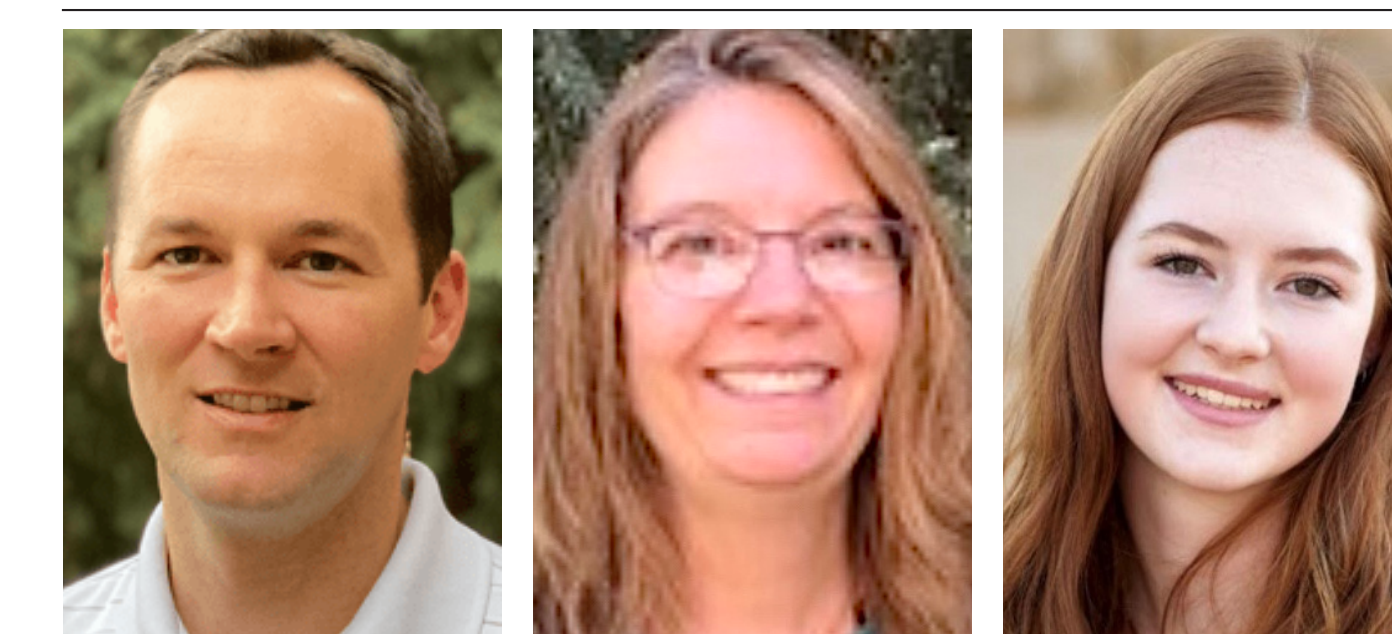
Nate Campbell, Director Lindsey Brown Taylor Devlin William Diment Rachael Fritchie



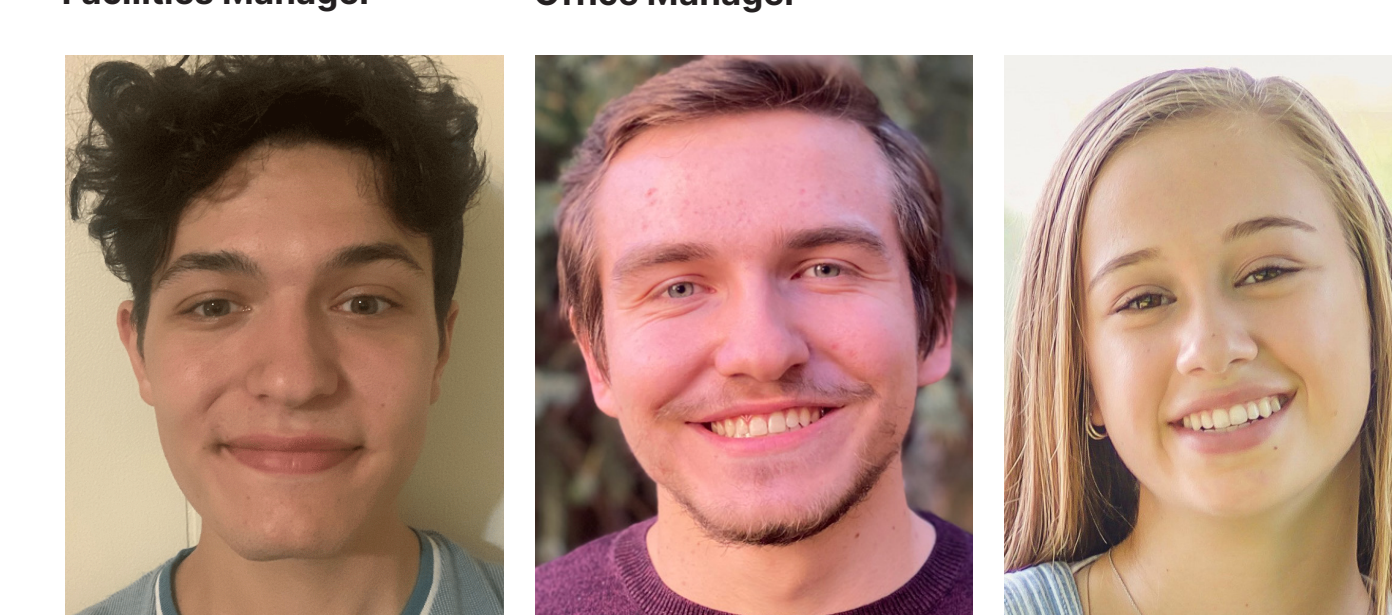
Anthony Pirolli Matt Price Meg Tilton David Zakavec

### Facilities/Message Center

[CIRESMC@COLORADO.EDU](mailto:CIRESMC@COLORADO.EDU)



Dan Keane Facilities Manager Wendy Elder Office Manager Maggie Gardner



Edward Kincaid Tyler Radke Izzy Young

### Events Planning



Linda Pendergrass Events Coordinator

## Communications

CIRES Communications helps the general public, media, policy makers, scientific colleagues, and funders understand the value of CIRES research to local communities, the region, the country, and the world. Let us know about your work!

**Director: Katy Human**

[CIRESNEWS@COLORADO.EDU](mailto:CIRESNEWS@COLORADO.EDU)

NEWS STORIES/PRESS RELEASES

ANNUAL REPORTS

WEBSITE CONTENT

SOCIAL MEDIA

NEWSLETTERS

GRAPHICS AND VIDEO

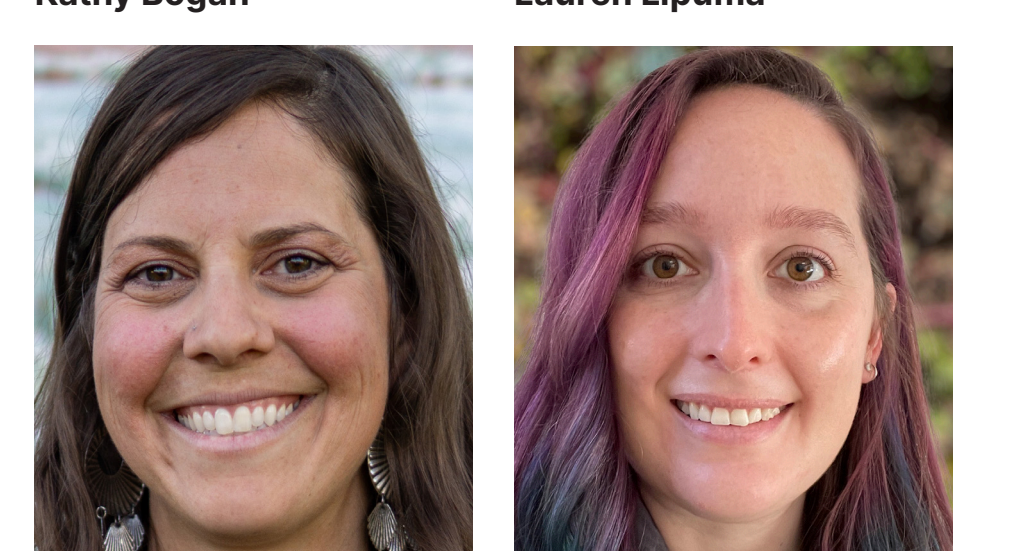
TRAINING AND MORE!



Katy Human, Director



Kathy Bogan Lauren Lipuma



Stephanie Maltarich Brigitta Rongstad-Strong